

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE PROCEDURE**

5030

FEES

A. Associated Students Discount Sticker

\$7.50 - CHC

\$7.50 - SBVC

\$4.00 - Replacement for lost card

B. Breakage/Lost Property Fee

Replacement cost of item(s) broken or lost

C. Campus Center Fee

\$1.00/unit (not to exceed \$10 per fiscal year)

D. Capital Outlay Fee for Students on a Visa

\$41.00/unit

E. Catalog

\$6.00 - purchased on campus

F. Credit by Examination

\$20.00 plus class unit fee

G. Document Fee Handling

\$40.00 per hour for personnel time to find, retrieve, copy and re-file requested documents;
minimum charge of 1 hour

\$0.15 per side copy cost

Fees must be paid prior to document release

H. Enrollment Fee

\$46.00/unit – California Resident

\$162.00/unit – Non-California Resident

I. Insufficient Funds Check

\$15.00

J. International Student Application

\$25.00 (nonrefundable)

K. Key Deposit/Replacement

\$15.00 plus cost of rekeying if needed (metal/electronic key)

L. Learning Center Reproduction Fees, SBVC

\$0.20 - Laser printout: text, black and white printer

\$0.50 - Laser printout: graphics, black and white printer (over ½ page)

\$1.00 - Laser printout: graphics and/or text, color

\$2.00 - Scan text or graphics to disk, per scan

M. Library Fines – SBVC/CHC

\$0.10 - Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value

\$0.25 - Reserve Books/Multimedia: per hour to a maximum of the replacement value of the
reserve materials; after 14 days, bill \$5 fine plus the replacement value

\$0.50 - Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value

\$0.10 - Per page for laser printout of Internet, CD ROM, Periodicals

\$2.00 - replacement for lost library card

58	N. Parking Permit Fees (students, faculty, and staff)
59	\$75.00 - annual permit
60	\$30.00 - one semester (\$20 BOGG student)
61	\$15.00 - summer session
62	\$2.00 - daily
63	
64	O. Parking Violation Fees
65	\$ 50.00 - illegal parking
66	\$ 50.00 - decal violation
67	\$275.00 - handicap violation
68	
69	P. Refund Processing Charge
70	A fee of \$10.00 will be charged for each refund transaction, not to exceed \$10.00 per
71	student per semester as defined in the Fee Refund Policy.
72	
73	Q. Replacement – Diploma/Certificate
74	\$10.00
75	
76	R. Schedule of Classes
77	\$3.00 - mailed in U.S. only
78	
79	S. Student Health and Accident Insurance
80	\$19.00 - per semester (includes \$1.50 accident insurance)
81	\$16.00 - summer session (includes \$1.50 accident insurance)
82	\$1.50 - accident insurance only
83	
84	T. Student Representation
85	\$1.00
86	
87	U. Supplemental Health Services Fee
88	\$10.00 - TB skin test (one-step test)
89	\$10.00 - TB skin test (two-step test)
90	At cost - All Vaccines
91	\$25.00 - Physical Exams
92	\$50.00 - DMV Physical Exams
93	At cost - Prescription medications
94	At cost - In-house Lab Tests
95	At cost - Lab Test sent to external lab
96	At cost - Optional Medical Procedures
97	At cost - Optional Medical Supplies
98	\$ 8.00 - Vision screening (Titmus vision tester)
99	\$ 2.00 per item - Duplication of medical records
100	\$10.00 - Hearing Screening (Audiometer)
101	At cost - Birth Control Pills
102	
103	V. Testing Fees
104	\$200.00 - Paramedic National Registry Testing
105	\$ 25.00 - Retest per skill
106	\$ 5.00 - CPR card
107	Repeat course from Career Tech Department
108	0.5 units - \$12.00
109	1.0 units - \$23.00
110	2.0 units - \$46.00
111	3.0 units - \$70.00
112	
113	
114	
115	

W. Transcripts/Verification

No cost - First two transcripts
\$10.00 - Additional transcripts
\$8.00 - 24-hour requests for transcripts
\$20.00 - Immediate requests for transcripts
\$5.00 plus cost - Online transcripts

X. Transportation Fee

Students registering for Spring or Fall semester to pay:
\$7.50 for 6 or more credits
\$7.00 for less than 6 credits

APPROVED: 4/11/13